

EAST LINDSEY DISTRICT COUNCIL EXECUTIVE DECISION NOTICE

1. Decision to be taken:

To consider and approve the award of the Gas Servicing & Maintenance Measured Term Contract 2018-2021 to the most economically advantageous bid received. Procurement strategy has been sought through a full open Tender exercise based on a 60/40% quality / price criteria evaluation via. Pro Contract in accordance with the Council's Contract Procedure Rules.

2. This is a: PORTFOLIO HOLDER SUPPORTED OFFICER DECISION

Note: This form should not to be used for Key Decisions

3. The following is the decision making body or person:

OFFICER: Duncan Hollingworth, Service Manager for Property & Technical Services.

4. Financial implications from this decision have been communicated to the Portfolio Holder for Finance and the Leader? **No – prior approved under R&M Planned Maintenance Budget for 2018/19 and beyond.**

(Please note, this is a requirement)

5. The decision was taken on: 22 / 06 / 18

6. Contact Officer and details: **Sam Robbins, Senior Technical Officer Room 16 Tedder Hall, Ext: 3036**

7. List of documents submitted for consideration in relation to the matter in respect of which the decision is to be made (except exempt items):
None

8. Where the documents are held and where they can be obtained from (except exempt items) when they become available: **Sam Robbins, Senior Technical Officer Room 16 Tedder Hall, Ext: 3036**

9. The reason for the decision and other alternative options considered and rejected:

The Council has a large number of natural gas and some oil heating appliance installations providing core central heating, hot water and swimming pool services across a range of core Public Buildings such as offices, industrial premises and Leisure assets

The inspection, servicing and maintenance of this equipment is a statutory duty and an essential part of the planned and cyclical maintenance programme to ensure systems are running reliable, safe and confirming to current regulations.

Economies of scale have been obtained in an open procurement exercise which has resulted in five competitive priced bids being received for the callout, servicing and maintenance works through an agreed fixed schedule of rates for three years with the option to extend for a further 2 years dependant on key performance indicators.

It is therefore recommended the lowest economically advantageous bid received which was assessed on a 60/40% quality / price ratio score for the sum of £24,757 per annum be accepted and a formal contract entered into with the successful Contractor. The Tender scoring evaluation was submitted to the S151 Officer and Portfolio Holder for Finance for review.

The above cost contains a number or priced schedule of rate items which may or may not be used during the contract duration, therefore where possible, these will be omitted thus providing a saving.

10. Declaration of any conflicts of interest of the decision making body or the individual: **None.**
11. Provide a note of any subsequent dispensations granted by the Head of Paid service: **None.**

Financial Implications of this Decision:-

Estimated cost:- £24,757 per annum (approx. £125k over 3+2 year contract)

Gas Servicing & Maintenance Measured Term Contract 2018-2021.

Funded from:- **Existing allocation from the Planned Repairs & Maintenance Programme for 2018/19 and beyond.**

Signed: (Head of Paid Service/S151 Officer (or person presiding at the Executive Board where appropriate))



Date: 22/06/18

Name: N. BARKWELL

Signed: (Leader, Officer)



Date: 22/06/18

Name: D. R. HOLLINGWORTH

Co-signed (Portfolio Holder if officer decision)



Date: 22/06/18

Name: RICHARD FRY