

**EAST LINDSEY DISTRICT COUNCIL
EXECUTIVE DECISION NOTICE**

1. Decision to be taken:

To appoint Perfect Circle to undertake feasibility work into the Council's Fairfield Industrial Estate extension project

2. This is a:

PORTFOLIO HOLDER SUPPORTED OFFICER DECISION

Note: This form should not to be used for Key Decisions

3. The following is the decision making body or person:

James Gilbert after consultation with Management Team and Cllr Grist

4. Financial implications from this decision have been communicated to the Portfolio Holder for Finance and the Leader? YES

5. The decision was taken on: 27th April 2018

Note: - the above date to be completed by Democratic Services upon publication

6. Contact Officer and details:

James Gilbert

Growth and Promotions Service Manager

East Lindsey District Council

Tedder Hall, Manby Park, Manby, Louth, Lincolnshire, LN11 8UP

Tel: 01507 613415 (ext: 3415) Mob: 07799473035

7. List of documents submitted for consideration in relation to the matter in respect of which the decision is to be made :

Fee proposal from Perfect Circle

8. Where the documents are held and where they can be obtained from (except exempt items) when they become available:

Economic Development shared drive

9. The reason for the decision and other alternative options considered and rejected:

The extension of serviced employment land at the Fairfield Industrial Estate in Louth is included in the Council's Economic Action Plan and Asset Management Framework.

ELDC require the services of a Civil Engineer and a Quantity Surveyor to provide an initial design and costing for the proposed access road. Gleeds will manage the process and provide a cost plan to include Topographical Survey, Highway Design, Road Lighting Design, Drainage Strategy, Culvert Design and Utilities Assessment. AECOM will undertake preliminary design of a serviced corridor to accommodate future development of the site. By definition, the serviced corridor will comprise a 7.3 metre wide estate road, with footways, road lighting and drainage, which will extend from the current end of Nottingham Road to the end of the 10 acre site. The design will be developed in sufficient detail to enable a construction cost plan to be developed which will inform East Lindsey District Council about the viability of site development.

It is proposed that Perfect Circle are appointed by the Council, under the national Built Environment Consultancy Services (BECS) Framework, via the Scape Procure Group. Scape Procure have designed frameworks to deliver outcomes that are economically advantageous and quality assured. They also remove the need for clients to carry out their own OJEU procurement.

The framework is therefore intended to deliver the fastest route to the appointment of a qualified supplier, rather than pursuing other procurement options.

10. Declaration of any conflicts of interest of the decision making body or the individual:

none

11. Provide a note of any subsequent dispensations granted by the Head of Paid service:

N/A

Financial Implications of this Decision:-

Estimated cost:- **18,778.85 (excl VAT)**

Funded from:-

Economic Growth Reserve

Signed: (Head of Paid Service/S151 Officer (or person presiding at the Executive Board where appropriate))



Date: 24/04/18

Name: N BARLOW

Signed: (Officer)



Date: 24/04/18

Name: JAMES GILBERT

Co-signed (Portfolio Holder if officer decision)



Date:

Name: Adam SUST

April 24th 2018.

