

**EAST LINDSEY DISTRICT COUNCIL
EXECUTIVE DECISION NOTICE**

1. Decision to be taken:

To appoint Perfect Circle to undertake feasibility work into the Council's coastal exemplar accommodation project

2. This is a:

PORTFOLIO HOLDER SUPPORTED OFFICER DECISION

Note: This form should not to be used for Key Decisions

3. The following is the decision making body or person:

James Gilbert after consultation with Management Team and Cllr Kirk

4. Financial implications from this decision have been communicated to the Portfolio Holder for Finance and the Leader? YES

5. The decision was taken on: 27 April 2018

Note: - the above date to be completed by Democratic Services upon publication

6. Contact Officer and details:

James Gilbert

Growth and Promotions Service Manager

East Lindsey District Council

Tedder Hall, Manby Park, Manby, Louth, Lincolnshire, LN11 8UP

Tel: 01507 613415 (ext: 3415) Mob: 07799473035

7. List of documents submitted for consideration in relation to the matter in respect of which the decision is to be made :

Fee proposal from Perfect Circle

8. Where the documents are held and where they can be obtained from (except exempt items) when they become available:

Economic Development shared drive

9. The reason for the decision and other alternative options considered and rejected:

The delivery of a coastal exemplar chalet accommodation project is included in Council's Economic Action Plan and Asset Management Framework.

ELDC require the services of a Civil Engineer and a Quantity Surveyor to provide an initial view on project constraints and costings. Gleeds will manage the process and provide a high level cost plan. AECOM services will comprise the identification and assessment of the suitability of low and zero carbon (LZC) technology options for the proposed eco-chalets on the Skegness Foreshore. This assessment will provide recommendations for low carbon energy supply solutions to support the project team in decision making at an early stage of design. The assessment will also include a brief review of ground conditions and appraisal of flood risk and the identification of appropriate mitigation measures.

It is proposed that Perfect Circle are appointed by the Council, under the national Built Environment Consultancy Services (BECS) Framework, via the Scape Procure Group. Scape Procure have designed frameworks to deliver outcomes that are economically advantageous and quality assured. They also remove the need for clients to carry out their own OJEU procurement.

The framework is therefore intended to deliver the fastest route to the appointment of a qualified supplier, rather than pursuing other procurement options.

10. Declaration of any conflicts of interest of the decision making body or the individual:

none

11. Provide a note of any subsequent dispensations granted by the Head of Paid service:

N/A

Financial Implications of this Decision:-

Estimated cost:- 10,500.64 (excl VAT)

Funded from:-

Economic Growth Reserve

Signed: (Head of Paid Service/S151 Officer (or person presiding at the Executive Board where appropriate))



Date: 24/04/18

Name: N BARLOW

Signed: (Officer)



Date: 24/04/18

Name: JAMES GUBATT

Co-signed (Portfolio Holder if officer decision)



Date: 25/04/18

Name: Steve Kirk

