

## **EAST LINDSEY DISTRICT COUNCIL EXECUTIVE DECISION NOTICE**

1. Decision to be taken:  
To register all ELDC Councillors with the Information Commissioners Office as data processors, and to fund centrally.
2. This is a:  
PORTFOLIO HOLDER SUPPORTED OFFICER DECISION  
**Note: This form should not to be used for Key Decisions**
3. The following is the decision making body or person:  
OFFICER: Alison Penn (Director) after consultation with Cllr Craig Leyland
4. Financial implications from this decision have been communicated to the Portfolio Holder for Finance and the Leader?  
Yes
5. The decision was taken on: 20<sup>th</sup> April 2018
6. Contact Officer and details: Alison Sparks, Data Protection Officer
7. List of documents submitted for consideration in relation to the matter in respect of which the decision is to be made :  
None
8. Where the documents are held and where they can be obtained from (except exempt items) when they become available:  
N/A
9. The reason for the decision and other alternative options considered and rejected:  
For a number of years, ELDC councillors have been registered separately with the ICO as data controllers processing persona information, and the cost has been deducted from the Councillor's allowance. Whilst it has been recommended by ELDC (and the ICO) for a number of years that councillors should register with the ICO in their own right, in order to meet with the requirement to register as a person processing personal information, this has been voluntary. Whilst a number of Councillors have done this, there is concern that not all Councillors are registered. In May this year, the new General Data Protection Regulations will be in place, with much more stringent data protection requirements, and higher fines should there be a breach. It is felt, therefore, that ELDC should follow the practice of an increasing number of councils, which is to register all

Decision Notice Form ( ExD2)

councillors and fund the registration fee centrally, in order to ensure all councillors are properly registered. This does not prevent fines being imposed should there be a serious data breach, but ensures that councillors are recognised, and registered, as processing personal information in their own right. NB. The authority is registered separately as an organisation, but this does not cover individual councillors.

10. Declaration of any conflicts of interest of the decision making body or the individual:

None

11. Provide a note of any subsequent dispensations granted by the Head of Paid service:

N/A

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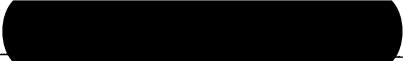
**Financial Implications of this Decision:-**

Estimated cost:- £605 per annum

Funded from:- Within current resources


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Signed: (Head of Paid Service/S151 Officer (or person presiding at the Executive Board where appropriate))

  
Name:           N          MIRALWA          


Date: 29.4.18

Signed: (Officer)

  
Name:           ALISON PENN          

Date: 18.4.2018

Co-signed (Portfolio Holder if officer decision)

  
Name:           CRAIG WYLAND          

Date: 18/4/18

