



<b>Report To:</b>	Overview Committee
<b>Date:</b>	22 <sup>nd</sup> July 2025
<b>Subject:</b>	Draft Memorandum of Understanding
<b>Purpose:</b>	To consider a draft Memorandum of Understanding between the Overview Committee and Audit & Governance Committee
<b>Key Decision:</b>	N/A
<b>Portfolio Holder:</b>	N/A
<b>Report Of:</b>	Rebecca James, Scrutiny & Policy Officer
<b>Report Author:</b>	Rebecca James, Scrutiny & Policy Officer
<b>Ward(s) Affected:</b>	None
<b>Exempt Report:</b>	No

### **Summary**

The Centre for Governance & Scrutiny recommends a positive working relationship between Chairs of Overview and Audit & Governance Committees. Our committee Chairs already work together informally to help lead and direct their committees. A Memorandum of Understanding has been drafted to formalise this relationship and ensure matters are correctly referred to the relevant committee for consideration.

### **Recommendations**

To consider and approve the draft Memorandum of Understanding between Overview and A&G, subject to any final comments from A&G at their next meeting.

### **Reasons for Recommendations**

To support effective working relationships between Overview Committee and the Audit & Governance Committee

### **Other Options Considered**

None

## **1. BACKGROUND**

- 1.1 The purpose of the Memorandum of Understanding (**Appendix 1**) is to support the Chairs of Overview Committee and Audit & Governance Committee in ensuring effective collaboration between the two committees.

## **2. REPORT**

- 2.1 Following ELDC participation in the Centre for Governance & Scrutiny Pilot on Audit and Scrutiny, the Chair of both committees have met to discuss how the 2 committees can share information.
- 2.2 The draft MoU was developed to help achieve an effective working relationship through a clear understanding of respective roles, effective communication and work planning. It will be considered both by this committee and by the Audit & Governance Committee.

## **3. CONCLUSION**

- 3.1 A draft MoU has been developed and will be considered by both committees before being approved and implemented.

### **Implications**

#### **South and East Lincolnshire Councils Partnership**

Effective working relationships can support the work of the Partnership.

#### **Corporate Priorities**

Effective scrutiny, governance and audit arrangements are an essential element of the delivery of all corporate priorities.

#### **Staffing**

None

#### **Workforce Capacity Implications**

None

#### **Constitutional and Legal Implications**

None

**Data Protection**

None

**Financial**

None

**Risk Management**

The draft MoU recognises the role and responsibilities of both committees in relation to risk governance and management.

**Stakeholder / Consultation / Timescales**

None

**Reputation**

None

**Contracts**

None

**Crime and Disorder**

None

**Equality and Diversity / Human Rights / Safeguarding**

None

**Health and Wellbeing**

None

**Climate Change and Environmental Implications**

None

**Acronyms**

CfGS – Centre for Governance and Scrutiny

MoU – Memorandum of Understanding

**Appendices**

Appendices are listed below and attached to the back of the report:

Appendix 1 – Memorandum of Understanding

## **Background Papers**

No background papers as defined in Section 100D of the Local Government Act 1972 were used in the production

## **Chronological History of this Report**

A paper on this topic has not been previously considered by the committee.

## **Report Approval**

Report author:	Rebecca James, Scrutiny & Policy Officer
Signed off by:	John Medler, Assistant Director, Governance