ACTIONS

		ACTIONS FROM THE OVERVIEW COMMITTEE MEETING HELD ON 9 DECEMBER 2025	
MIN NO:		**REPORT TITLE:**	**OFFICER:**
73.		**ACTIONS:**	
✔	**a)**	Details of the website link for booking rooms at the Sutton on Sea Colonnade to be circulated in Members' Point Brief and to Town and Parish Councils. **Update 12/12/25:** The information was circulated in Members' Point Brief on 12th December 2025.	**Democratic Services**
77.		**REVISED HOUSING ALLOCATIONS POLICY BBC/ELDC:**	
✔		Members have requested clarification on the reasons for the 5-year qualification rule for armed forces personnel in social housing. **Update 10/12/25**: An update has been provided at Appendix A1 to the Actions. **Additional Update 16:/12/25:** The Group Manager for Housing has confirmed that the 5-year rule was removed by legislation in December 2024 and although staff were instructed at that time it had not been removed from the revised policy. This has now been rectified.	Tom Marsters **Housing and Homelessness Manager**
78.		**SOCIAL MEDIA POLICY:**	
✔		To gain feedback from Members on the demand for training on the use of social media. **Update 19/12/25**: A request for feedback from Members on social media training was included in the Member Development Questionnaire that was sent out to all Members of the Council in Members' Point Brief on 19th December 2025. The findings will be included in the report to the Committee in February 2026 which is being tracked as part of Action No. 28 (b). Members were also advised in Members Point Brief that the communications team was happy to host media training for Members and that those who are interested should contact communications@e-lindsey.gov.uk.	Rebecca James **Scrutiny and Policy Officer**
81.		**QUARTER 2 25/26 PERFORMANCE REPORT:**	
✔	**a)**	In reference to the performance Indicators for Healthy Lives – Disabled Facilities Grants (DFG), Members have requested further clarification and narrative on the days to completion metrics, page 575 of the Agenda refers. **Update 09/01/25:** A response has been included at Appendix A2 to the Actions.	Jon Challen **Group Manager (Safer Communities)** Wayne Turrell **DFG Team Leader**
✔	**b)**	In reference to the 'Percentage of Partnership workforce (surveyed collectively)' where it stated that there were approximately 100 fewer completions this period, Members have requested clarification on	Rachel Robinson **Group Manager (Organisational Development)**

ACTIONS

		whether the reduction was related to lack of incentives being advertised for participating compared to earlier surveys which had offered staff the chance to win vouchers, page 584 of the Agenda refers. **Update 10/12/25**: Thank you for your question regarding the reduction in survey completions for the 'Percentage of Partnership workforce (surveyed collectively). We can confirm that the opportunity to win a voucher for participating in the staff survey continues to be offered, as in previous staff poll surveys. We will continue to monitor response trends and explore ways to maintain engagement, including reviewing timing and communication strategies for future surveys. An example of the staff poll email sent to staff in September 2025 has also been circulated to members via email.	
83.		**EXECUTIVE/COUNCIL FORWARD PLAN:**	
✔		In reference to the SELCP Safeguarding Policy, Members requested further clarification on the reasons that two separate policies were necessary in addition to the Lincolnshire wide policy managed by the County Council, page 621 of the Agenda refers. **Update 10/12/25:** An earlier response to this question was provided for Action 47 a) for the Meeting held on 14th October 2025 and can be viewed at the link below: Overview Committee Action Sheet - 14th October 2025	David Postle **Wellbeing Service Manager and Deputy Strategic Lead for Safeguarding**
84.		**OVERVIEW COMMITTEE WORK PROGRAMME:**	
✔	**a)**	Members requested that the upcoming tree polices be added to the Committee Work Programme. **Update 12/12/25**: Clarification was received that ELDC already has a policy in place which is currently on the website. The ones referenced at the meeting were polices for Boston Borough Council and South Holland District Council. Further information on Trees and Hedges for East Lindsey can be viewed at the following weblink: https://www.e-lindsey.gov.uk/treesandhedges	Victoria Burgess **Assistant Director, Neighbourhoods**
✔	**b)**	Portfolio holders be invited to the Overview Committee Meeting on 20th January 2026 for scrutiny of the budget and the Committee's comments relayed to the Director of Finance and Section 151 Officer. **Update 17/12/25**: Following confirmation from the Director of Finance and Section 151 Officer, an invitation has been sent to all Executive Board Members to attend the Meeting on 20th January 2026.	**Democratic Services**

ACTIONS

		ACTIONS FROM THE OVERVIEW COMMITTEE MEETING HELD ON 14 OCTOBER 2025	
MIN NO:		**REPORT TITLE:**	**OFFICER:**
56.		**CONSERVATION AREA APPRAISALS UPDATE:**	
*		To receive a future progress update in January 2026. **Update 14/10/25**: Due to the Overview Committee Meeting in January 2026 being set aside for Budget Scrutiny, the Conservation Area appraisals update has been provisionally scheduled for the Meeting on 24th February 2026.	Emilie Wales **Heritage Manager** Councillor Tom Ashton **Portfolio Holder for Planning** Councillor Wendy Bowkett **Heritage Champion** **(February 2026)**
57.		**TOWNS FUND PROJECTS UPDATE:**	
✔	**a)**	Following reports about issues with access to the balcony at the Sutton on Sea Colonnade, Members have requested an update on public access to the balcony. **Update 27/10/25**: It has been confirmed that the balcony is available to user groups if they request it. It is not open for unsupervised general use due to health and safety concerns, but it is for use if requested when bookings are made. **Follow-up Action 09/12/15:** Members have requested further clarification on whether the original designs and plans for the Colonnade had intended unsupervised public access to the balcony and for information on the specific reasons (H&S) that this had not occurred and was not possible. **Update 15/12/25**: From a design point of view the building has been designed to meet building regulations. The building regulations control matters such as public safety in terms of falling from height etc, therefore the building is safe for the public to use, in so far as it has handrails etc to prevent people falling. The issue raised are from an 'operational' perspective, in terms of nervousness around public behaviour. For example, in some cases, unsupervised children (we assume), have thrown objects from the upper balcony, which could have hit members of the public below, it was therefore felt the balcony should not be left open to the public without supervision.	Adrian Sibley **Deputy Chief Executive, Programme Delivery**
✔	**b)**	To request information on the number of employees at the Station Leisure and Learning Centre on zero hours contracts.	Adrian Sibley **Deputy Chief Executive,**

ACTIONS

		Update 27/10/25: Magna Vitae employs 4 casual staff (in addition to the 21 FTE posts) who work on the government funded Holiday Activities and Food programme (HAF) based at the centre. This programme takes place in the school holidays and hence these individuals work during these periods. **Follow-up Action 09/12/25**: Members have requested further clarification on whether casual staff refers specifically to those that are on zero hours contracts. **Update 15/12/25:** Yes, this does mean zero hours. For context, the staff in question work on the Holiday Activities and Food programme, which is externally funded. There is not a specific set amount of hours per week and the programme occurs in the school holidays only. Funding is also agreed for each holiday period. Team members are therefore brought in during school holidays for additional employment in the local community.	**Programme Delivery**
58.		**EAST LINDSEY INVESTMENT FUND**	
*	**b)**	To request a future update on the work undertaken by the communities and events officer posts and a copy of the programme of events. **Update 03/11/25**: Due to the Overview Committee Meeting in January being set aside for Budget Scrutiny, an update has been agreed to be provided at the Meeting on 24th February 2026.	Emily Spicer **Assistant Director, Communities and Housing Services** **(February 2026)**
63.		**ARTIFICIAL INTELLIGENCE POLICY:**	
✔	**a)**	To seek clarification on the reason that Portfolio Holders meeting notes were no longer being made available. **Update 20/10/25:** Whilst several years ago Portfolio Holder meetings here were very formal with agenda and notes, in recent years this hasn't been the case. Technology has created the ability for Portfolio Holders and Officers to come together to consider matters more ad-hoc. These meetings are often to provide political steer on an issue. If a member wishes to question a particular decision they can do so by contacting the Portfolio Holder or lead Officer. Decision Notices are also published, and these are highlighted each Friday on the Members' Point Brief. Generally, notes are not routinely taken at meetings. **Follow-up Action 09/12/25**: Members have expressed dissatisfaction with the response provided and have requested that their comments be relayed to the Executive Board for an official response. **Update 07/01/26**: Notes are not routinely created from meetings that take place with Portfolio Holders. The output from any such meetings are	James Gilbert **Assistant Director (Corporate)** Councillor Craig Leyland **Leader of the Council**

ACTIONS

		decisions and where necessary Decision Notices are published for member information. On numerous occasions both Audit and Scrutiny have raised their concerns about officer capacity and the reintroduction of note taking at any meetings with Portfolio Holders with further add to our officer's burden.	
		ACTIONS FROM THE OVERVIEW COMMITTEE MEETING HELD ON 2 SEPTMEBER 2025	
MIN NO:		**REPORT TITLE:**	**OFFICER:**
		ACTIONS	
39.		**UPDATE ON CULTURAL AND TOWN BOARDS:**	
✔	**d)**	Members to receive a copy of the Action Plan for Vital and Viable. **Update 14/10/25**: A copy of the Vital and Viable Actions Plans (Alford, Horncastle, Louth, Spilsby and Wainfleet) and associated budget to date was circulated to Members via email. **Follow-up Action 09/12/25**: Members have requested that information be obtained on when the Vital and Viable Action Plans are next due for review. **Update 10/12/25:** The Vital and Viable Programme and all associated actions plans will be reviewed and updated in the new year ahead of the new financial year. As part of the update, Place Officers will look at the progress made against the current action plan and how this year's objectives were met. Following on from this, engagement with the market town location members and parish and town councils will take place to develop up a fit for purpose action plan for each location for 2026/27.	Amy Beckett **Interim Place Manager (Economic Growth)**
45.		**QUARTER 1 25/26 PERFORMANCE REPORT:**	
*	**b)**	To arrange a Future Reserved Members' Day on the topic of Performance Indicators. **Update 01/01/25:** To align with the Q1 Reporting for 26/27 it has been suggested that a session should take place in March/April 2026. **Update 14/10/2025**: A Reserved Members Day session has been scheduled for Monday 16th March at 10am. Further attempts are being made to determine whether a briefing can be provided at an earlier date.	**Democratic Services** Corey Gooch **Business Intelligence and Change Manager** **(March 2026)**
47.		**EXECUTIVE/COUNCIL FORWARD PLAN**	
✔	**b)**	Members requested clarification on the ways in which Leicestershire is working with East Lindsey to promote tourism in Lincolnshire, page 156 of the Agenda refers. **Update 15/10/25:** An update was tabled at the Meeting on 14th October 2025 and is attached at Appendix A2 to the Minutes. Members have requested that further and more relevant information be obtained to clarify the relationship between Lincolnshire and Leicestershire and the ways	Amy Beckett **Interim Place Manager (Economic Growth)**

ACTIONS

		in which they are working together to promote tourism. **Update 09/12/25**: Information was circulated to Members via email and tabled at the Meeting. A copy of the response has been attached at Appendix A1 to the Minutes from the Meeting held on 9th December 2025.	
		ACTIONS FROM THE OVERVIEW COMMITTEE MEETING HELD ON 22 JULY 2025	
MIN NO:		**REPORT TITLE:**	**OFFICER:**
22.		**UPDATE ON GENERAL PRACTICE PROVISION IN LINCOLNSHIRE**	
✔	**b)**	To invite Dr Reid Baker to attend a future Reserved Members' Day (RMD). **Update 09/09/25**: Dr Reid Baker has agreed to attend the online Reserved Members' Day session at 6pm on Wednesday 10th December 2025. **Update 12:12/25:** Following a successful Reserved Members' Day on 10th December a link to the recording was circulated to all Members via email and included in Members Point Brief.	**Democratic Services** **(December 2025)**
27.		**HEALTH SCRUTINY COMMITTEE FOR LINCOLNSHIRE – UPDATE:**	
✔		Members have requested that an invitation be extended to the Lincoln Institute for Rural and Coastal Health (LIRCH) to attend a future Reserved Members' Day. **Update 03/09/25**: Professor Mark Gussy has agreed to attend the online Reserved Members' Day session at 6pm on Wednesday 10th December 2025 to provide Members with an update on the research undertaken by LIRCH. **Update 12:12/25:** Following a successful Reserved Members' Day on 10th December a link to the recording was circulated to all Members via email and included in Members Point Brief.	**Democratic Services** **(December 2025)**
28.		**SCRUTINY PANEL UPDATE: TO EXPLORE EFFECTIVE DEVELOPMENT OPPORTUNITIES AND SUPPORT FOR MEMBERS:**	
✔	**b)**	Members have requested that a questionnaire be undertaken to gain Members' views instead of continuing to pursue a formal scrutiny panel and that a report return to Overview Committee in October 2025. **Update 19/12/25:** The questionnaire was sent out to Members in Members' Point Brief on 19th December 2025 and a report has been added to the Work Programme for the Overview Committee on 28th February 2026.	Rebecca James **Scrutiny and Policy Officer**

ACTIONS

		ACTIONS FROM THE OVERVIEW COMMITTEE MEETING HELD ON 17 JUNE 2025	
MIN NO:		**REPORT TITLE:**	**OFFICER:**
6.		**ACTIONS:**	
*	**b)**	**Action No. 96 – Section 106 Agreements Update, page 78 of the Agenda refers.**	
		In relation to the Section 106 Agreements Update, it was confirmed that Clair Raybould, the Interim Chief Executive Officer of the Lincolnshire Integrated Care Board would be invited to attend a future Meeting of the Committee. **Update 12/06/25:** Clair Raybould has provisionally agreed to attend the Meeting on 24th February 2026. **Update 16/12/24**: It has been confirmed that Amanda Sullivan the new CEO of the NHS will attend the Overview Committee Meeting on 24th February 2026.	**Democratic Services** **(February 2026)**
		ACTIONS FROM THE OVERVIEW COMMITTEE MEETING HELD ON 25 MARCH 2025	
MIN NO:		**REPORT TITLE:**	**OFFICER:**
99.		**SOUTH AND EAST LINCOLNSHIRE COUNCILS PARTNERSHIP VOLUNTEER SCHEME UPDATE:**	
*		To request further updates on improving volunteering opportunities in East Lindsey in 6 months' time and to invite Councillor Devereux to provide further insight. **Update 02/04/25**: An update has been scheduled for the October 2025 Meeting. **Update 09/05/25**: Following Members querying that wording for volunteering opportunities needed to be made clearer, the Community Leadership Manager has advised that the Volunteer Scheme's priority is to work with internal Council departments to develop volunteer opportunities such as the CCTV sporter roles, Event Marshall and the Climate Change opportunities that have been introduced over the past 6 months. They hope to develop more opportunities in the coming months. The volunteer coordinator will also collaborate with other groups and individuals on all aspects of volunteering. For further clarification on the scheme please contact Nichola Holderness Community Leadership Manager – Nichola.holderness@boston.gov.uk **Update 30/09/25**: The update has been moved to the Meeting on 9th December 2025 with Councillor Sarah Devereux expected to be in attendance.	Nichola Holderness **Community Leadership Manager – South and East Lincolnshire Councils Partnership** Alison Carlisle **Volunteer Co-ordinator** Councillor Sarah Devereux **Portfolio Holder for Partnerships** **(March 2026)**

ACTIONS

		<u>Update 16/10/25</u>: It has been agreed with the Community Leadership Manager that the next suitable Reserved Members' Day following the December 2025 Overview Committee Meeting would be 16th March 2026, alongside an update on Community Emergency Planning.	