SELCP Time Off Policy Appendix

Appendix 1 – Annual Leave Entitlements

SELCP Annual Leave Entitlement			
Years of Service	Entitlement Days (Excluding Bank Holidays)	Entitlement in Hours (Excluding Bank Holidays)	Entitlement in Hours (Including Bank Holidays)
Year 1	29	214.6	273.8
Year 2	30	222	281.2
Year 3+	31	229.4	288.6

SELCP Service Managers Annual Leave Entitlement		
	Service under 10 years	Service 10 years and over
Service Managers	30	33
Assistant Directors	30	33
Chief Officers (DCX)	33	36
Chief Officers (CEX)	34	37